



नागालैण्ड NAGALAND

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AGREEMENT

This agreement is made in Kohima on this 03rd day of July, 2019.

BETWEEN

National Institute of Electronics & Information Technology, Kohima under Ministry of Electronics & IT, Government of India, located at Meriema, New High Court Road, Kohima, hereinafter called as NIELIT Kohima, represented by its Director i/c, Er. L. Lanuwabang.

AND

Model Christian College, Kohima School/College/Institute, having its office at Lower A. G. Colony, Kohima, Nagaland hereinafter referred to as "**Study Centre**" represented by its Authorized Representative, _____ residing at

_____, Nagaland.

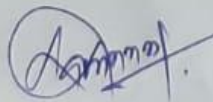
NIELIT Kohima (under the Ministry of Electronics & Information Technology [MeitY], Govt. of India) is engaged in Human Resource Development (HRD) activities in the areas of Information, Electronics and Communication Technology, Cyber Security, Cyber Forensics, e-Governance, cloud computing, etc. NIELIT is engaged both in Formal & Non-Formal Education in the area of IECT besides development of industry oriented quality education and training programmes in the state-of-the-art areas. NIELIT has endeavoured to establish standards to be the country's premier institution for Examination and Certification in the field of IECT. It is also one of the National Examination Body, which accredits institutes/organizations for conducting courses in IT in the non-formal sector.

WHEREAS NIELIT, Kohima aspire to run affiliated courses on Information, Communication, Electronics and Technology in its identified study centres located in Nagaland as a part of expansion of activities and to be able to reach out to the masses of the State.

WHEREAS Model Christian College, Kohima school/college/institute engaged in imparting education to the student community in Kohima, Nagaland has submitted an Application of "Expression of Interest" to NIELIT Kohima for enrolment as "**Study Centre**" to impart NIELIT IT Courses to the students and the same has been accepted by NIELIT, Kohima.

WHEREAS NIELIT Kohima has agreed to permit the running of the aforementioned course in Model Christian College, Kohima in Nagaland on the following terms and conditions:

1. NIELIT Kohima has enrolled hereby Model Christian College, Kohima as "**Study Centre**" from July 03, 2019 to impart NIELIT IT courses.
2. Enrolment as "**Study Centre**" will be for a period of 3 (three) years from July 03, 2019 to July 02, 2022.
3. The **Study Centre** shall conduct the specified computer training programs at the school/college/institute as per contents and procedures laid down and as per requirements of NIELIT Kohima from time to time. The duration and consideration for the course(s) will be decided by NIELIT Kohima.
4. **Hence this agreement is now made and both the parties hereto agree as follows: -**
 - 4.1 **NIELIT Kohima** will provide detailed course syllabus and course plan to the Study Centre.
 - 4.2 **NIELIT Kohima** will register the candidates admitted by **Study Centre**.
 - 4.3 NIELIT Kohima will assure the quality of the training courses conducted by **Study Centre** by conducting periodical inspection(s) and audits.
 - 4.4 **NIELIT Kohima** will nominate and appoint a Program Coordinator who shall interact with the Centre Coordinator of **Study Centre**



- with regard to training programs.
- 4.5 If **NIELIT Kohima** supplies any equipment and tools to the Study Centre, **Study Centre** has to provide Bank Guarantee to the extent of equipment/tool supplies made.
 - 4.6 The **Study Centre** should take responsibility to arrange adequate infrastructure like Hardware, Software, Networking and office setup required for conducting quality Computer training programs.
 - 4.7 The **Study Centre** should take responsibility to conduct training programmes with experienced and qualified faculties. Bio-data/Résumé of each of the faculties should be made available to NIELIT Kohima. Around two (2) days training on relevant aspects will be imparted to the concerned deputed faculty/faculties through trained personnel of NIELIT Kohima.
 - 4.8 Registration of candidates shall be done in the prescribed format provided by NIELIT Kohima.
 - 4.9 The **Study Centre** shall forward details of registrations, training details and monthly information as and when required by NIELIT Kohima as per format issued.
 - 4.10 NIELIT Kohima will pay ₹ 1,000/- (Rupees One Thousand Only) per Candidate per batch to the Study Centre. Payment will be released on completion of examination for the actual number of candidates appearing at the examination only. Study Centre will raise a bill after completion of the examination along with the certified copies of examination forms and attendance of the participants in the examination conducted by NIELIT Kohima, duly verified by the authorized officer of the concerned school/College/Institute. Payment will be made against the number of candidates who appeared in the examination conducted by NIELIT. It is clarified that bills will be paid for completed batches only. "Completed" means Completion of training as well as the examination or the evaluation test. The entire expenditure on electricity, power backup, water, telephone, Internet and other common office expenses including municipal taxes and other taxes, if any, shall be paid by the Study Centre.
 - 4.11 The **Study Centre** shall not use "NIELIT Kohima" Letter Heads & bank receipts (printed as NIELIT Kohima) for their business transactions.
 - 4.12 NIELIT Kohima will have no financial responsibilities towards the concerned faculty/faculties directly or indirectly in any manner whatsoever.
 - 4.13 NIELIT Kohima will issue certificates to successful trainees only if satisfied with training quality and contents.
 - 4.14 Study Centre will provide at least desired numbers of qualified faculties for each course and minimum one lab preferably having 20 computers with proper UPS backup and other related equipment and accessories. The lab should have proper Internet connectivity, lighting, fans and necessary power connection. Study Centre will also provide a theory classroom of suitable size to conduct theory classes.
 - 4.15 The **Study Centre** will allow NIELIT Kohima to put up its "Sign



Board/ Banner" related to the training program in suitable locations within the premises of Study Centre.

- 4.16 **Study Centre** hereby agrees to the rules and regulations set by NIELIT Kohima from time to time.
- 4.17 NIELIT Kohima has complete rights to visit the centre, inspect, issue suitable instructions, check & verify records, interview trainees and faculties and take any steps that are felt necessary.

5. Information on Course Fee. SCSP/TSP Scheme:

Under the scheme of the Scheduled Caste Sub Plan (SCSP) and Tribal Sub Plan (TSP) of the Govt. of India, SC & ST candidates are given free admission to this training program. The candidates should have valid SC & ST certificate in his/her name duly verified and certified by the District Administration.

6. Withdrawal of status of Study Centre

NIELIT Kohima may initiate proceedings for withdrawal status of **Study Centre** in case the institute/centre is found indulging in any of the following improprieties:

- 6.1 Failure to provide necessary academic and/or administrative support to the students as per schedule/norms fixed by NIELIT Kohima and/or furnishing false information to NIELIT Kohima.
- 6.2 Deterioration or unwillingness to improve, to meet the minimum requirements in terms of infrastructure, facilities, faculties and other resources, as prescribed by NIELIT Kohima.
- 6.3 Any unsolicited activity like misappropriation/misconduct/illegality/unethical practice at the centre or by the persons attached with the centre in connection with conduct of NIELIT IT, Electronics Courses, which in the opinion of NIELIT Kohima warrants immediate withdrawal of status of the Study Centre.

7. Disputes and legalities

- 7.1 Under no circumstances, NIELIT Kohima will be a party to any legality arising due to the business process of the Study Centre.
- 7.2 Decision on all matters by NIELIT Kohima shall be final and binding.

8. Validity - Renewal & Termination of Agreement:

This Agreement is valid till July 02, 2022 or till the validated SC&ST scheme ceases in operation, whichever is earlier from the date of signing of this Agreement. This Agreement can be renewed further under similar terms subject to mutual agreement.



In witness whereof the parties hereto have signed this Agreement on the day, month and year mentioned herein before.

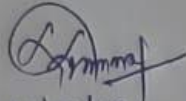
**Authorized Signatory for
"NIELIT Kohima"**

Name : Er. Lanuwabang

Designation : Director i/c
NIELIT Kohima

Signature :

Date :



03/07/19
Director-In-Charge
National Institute of Electronics & IT
Kohima, Nagaland

**Authorized Signatory for
"Study Centre"**

Name :

Designation :

Signature :

Date :

Albert Suicho

Administrator



03/07/2019

Witness:-

Name :

Designation :

Signature :

Date :

M OAKUNGA

Asst. ENG



03/07/19