

नागालैण्ड NAGALAND

571320

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made on 10th of August, 2019 Between

Model Christian College, Lower A.G. Colony, Kohima, Nagaland, Pin Code: 797001; represented for and on its behalf by the **Principal, Model Christian College** (hereinafter referred to as "MCC" which expression shall unless repugnant to the context or meaning thereof include its successors and permitted assigns) of the **ONE PART**

And

Emporium Training & Consultancy Pvt Ltd, a company incorporated in India on 1st May, 2007 under the Companies Act, 1956 with its Registration Number being 115452 and CIN Number U74140WB2007P TC115452 having its registered office at 230/B, A.J.C. Bose Road, Kolkata - 700020, represented for and on its behalf by its **Operations Manager** namely **Shri. Anirban Mukherjee** (herein after referred to as "ETCPL" which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns) of the **OTHER PART**



Principal
10/08/2019
Principal
Model Christian College
Kohima : Nagaland

WHEREAS ETCPL, with facilities functioning at **230/B, A.J.C. Bose Road, 3rd Floor, Kolkata - 700020** since **May 2007**, is an institution imparting National Skills Qualification Framework (NSQF) aligned placement linked skill development training under **PMKVY2.0 (CSSM)** scheme in the field of Aviation, Tourism, Hospitality and other Customer Service Sectors and is currently focusing on its aim to produce trained and skilled professionals equipped with latest knowledge and professional skills, which are required to deliver world-class services to the clients in today's rapidly growing customer service sectors

AND WHEREAS MCC is imparting degree/diploma and other conventional educational programmes and is functioning as a college under the Nagaland University.

NOW THIS MEMORANDUM WITNESSES AND it is hereby agreed by and between the parties hereto as follows:

The ETCPL agrees to train the students of MCC, who are minimum class 12 passed, on the recommendation of MCC under the **PRADHAN MANTRI KAUSHAL VIKAS YOJNA (PMKVY2.0)** for the following job roles and agrees to place all those who complete the vocational training program and assessments successfully.

- i) **Hospitality Skills**
- ii) **Airline Cabin Crew**
- iii) **Airport Customer Service**
- iv) **Food & Beverage Service Steward**
- v) **Front office Associate**
- vi) **Guest Relation Officer**
- vii) **Retail Customer Service**
- viii) **Retail Executive**
- ix) **Counter Executives**
- x) **Call Centre Executives**
- xi) **Sales Representatives**
- xii) **Office Administration**
- xiii) **Any other as per the requirement of MCC**



[Signature]
10/08/2019
Principal
Model Christian College
Kohima : Nagaland.

The above said courses shall be conducted by **EMPORIUM TRAINING & CONSULTANCY PVT LTD** AT the infrastructure provided/designated/nominated/allocated by **MCC** as per **PMKVY2.0 guidelines**, within its college campus, daily for 2 hours per day as per the convenience of the college and the **PMKVY** guidelines.

1.0 **ADMISSION PROCEDURES**

- (a) **The ETCPL** shall furnish details of eligibility conditions for the course and request **MCC** to invite applications under **PMKVY2.0 Scheme**.
- (b) Both the parties will jointly screen the applications and conduct counseling of the eligible applicants.
- (c) Registrations for the course applied for shall be completed at least one week (1 Week) before the course commencement.

1.1 **Vocational Training Programme – Study Materials**

The course materials (in soft copy only) shall be provided by **ETCPL** to the candidates and the classes for the above mentioned modules shall be conducted by **ETCPL**.

1.2 **Programme Fee**

The programme fee will be free of cost for the students of **MCC** under **PMKVY2.0 (CSSM)** scheme.

1.3 **Examination & Certification**

Dates and schedule of assessments for the courses will be as per **PMKVY guidelines** and the same shall be executed jointly by **ETCPL & MCC**, **Certification of all trainees will be under PMKVY2.0 guidelines.**



Signature
10/08/2019
Principal
Model Christian College
Kohima : Nagaland

2.0 ROLE & RESPONSIBILITIES OF ETCPL

2.1 ETCPL undertakes to conduct Vocational Training Programmes under PMKVY2.0 Scheme at the facilities provided/designated/nominated/allocated by MCC.

2.2 ETCPL shall not allow any kind of indiscipline which could be under the influence of drugs/alcohol, insulting fellow class-mates either verbally or physically, damaging property, theft, racism, ragging, hatred or sexual harassment. Offenders will be dismissed from the session immediately post discussion and confirmation with MCC.

2.3 ETCPL undertakes to place at least **80%** candidates at the end of each batch post successful completion of training, assessments and certification.

2.4 ETCPL shall send a monthly progress report of all the students to MCC. The report should contain the following:

- a) Student's test report - should talk about the academic performance of the students. (Monthly)
- b) Student's Course Attendance Report - should talk about the regularity of students in class. (Monthly)
- c) Student's Placement Report - should talk about the placement of students (To be presented at the end of the academic year).

2.5 The ETCPL shall provide in advance very clear information to students (in writing or displayed in notice board) as well as MCC regarding any ongoing training programs/classes/internships and all future programs (if any).

2.6 ETCPL shall be responsible in solving any issues relating to training and any other concerns within a reasonable timeframe agreed upon by ETCPL and MCC.

3.0 ROLE & RESPONSIBILITIES OF UCD

3.1 MCC shall assist ETCPL for inviting applications from eligible candidates and screening of the applications received.



[Signature]
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Principal
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- 3.2 Anytime during the training period, **MCC** shall undertake random appraisal of **ETCPL** training quality through officers duly authorized for the purpose.
- 3.3 **MCC** shall notify and invite applications from eligible candidates from its college for the course based on the format jointly agreed to with **ETCPL**.
- 3.4 **MCC** shall review the progress of the courses in each batch.
- 3.5 **MCC** shall provide/designate/nominate/allocate training infrastructure to **ETCPL** within its college premises as per **PMKVY2.0** guidelines for conducting placement linked skill development/vocational training. (2 classrooms of 300 sq.ft each, 2 labs of 400 sq.ft each, reception space, counseling space, staff seating space, shared library and pantry area).

4.0 JOINT RESPONSIBILITIES

- 4.1 The notification for admission shall be released by **MCC** after mutual approval by both the parties.
- 4.2 The annual intake of students shall be decided by both the parties jointly.
- 4.3 Any extension or modification relating to the skill development/vocational training programme shall be decided jointly by both the parties.

5.0 MISCELLANEOUS

- 5.1 The 2019-20 batches shall start from a mutually agreed date and may comprise up to 30 students per batch.
- 5.2 The collaboration is envisaged to provide admission for the academic year 2019-20 onwards. **MCC** shall notify to invite applications for admission for the academic year 2019 – 2020, within one week of the format being agreed to between the two parties.
- 5.3 The Memorandum of Understanding shall be valid for a period of (5) five year's from this date (10th of August, 2019) and can be renewed for further period on mutual consent.

- 5.4 Both parties shall have prerogative to terminate this Memorandum of Understanding after giving notice of one month in advance of the date of termination in case of any discrepancy or unavoidable circumstances.



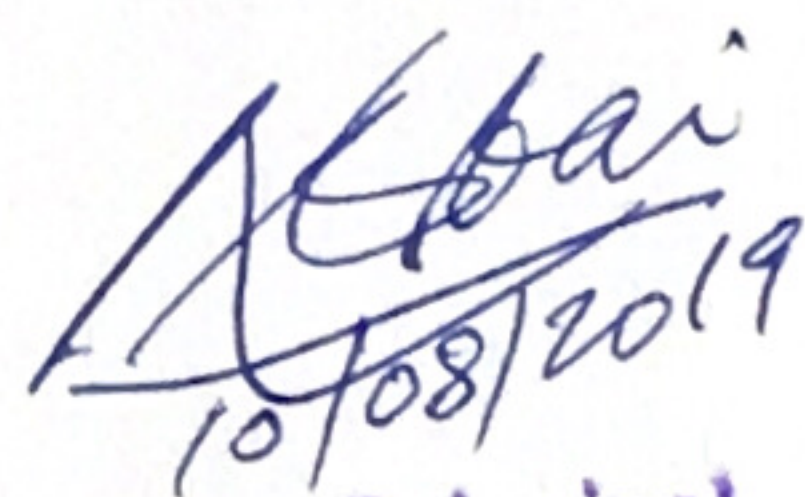
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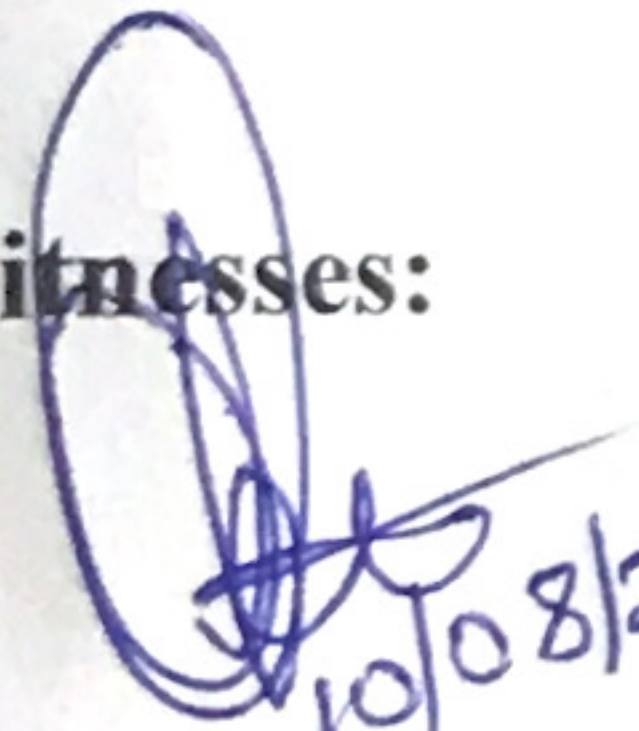
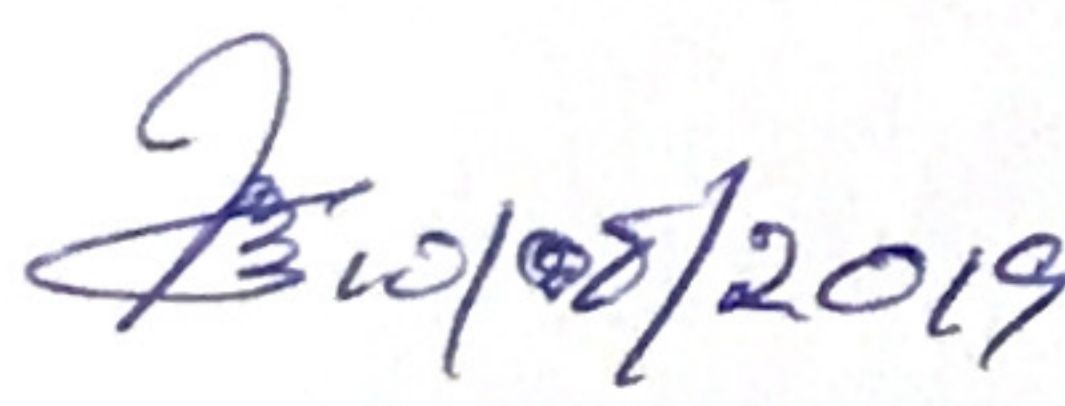
5.5 In case of any dispute between the two parties, MCC and ETCPL will nominate a representative each for resolving the dispute.

In witness whereof the parties hereto have set and signed with seals this Memorandum of Understanding on the day, month and year first above written.



For and on behalf of
**Emporium Training &
Consultancy Pvt Ltd (ETCPL)**


10/08/2019
Principal
Model Christian College
Kohima, Nagaland.
For and on behalf of
**Model Christian College
Kohima, Nagaland**

Witnesses:
1. 
10/08/2019
2. 
10/08/2019
Managing Director
Model Christian College
Nagaland : Kohima