

**MODEL CHRISTIAN COLLEGE, KOHIMA**  
**INTERNAL QUALITY ASSURANCE CELL MEETING MINUTES**  
**Date: 21<sup>st</sup> August 2021**  
**Venue: Conference Room**

The following Agenda was discussed in the meeting:

1. National Webinar - Jointly organized by IQAC, Model Christian College, Kohima, and Department of Education (PG), St. Anthony's College, Shillong.
2. New Manual and Data Templates of AQAR (2020-2021).
3. Review of AQAR report (2019-2020) - NAAC Review/comment.
4. Work Study Programme.
5. Projector for the Departments.
6. Others.

**Agenda 1. National Webinar - Jointly organized by IQAC, Model Christian College, Kohima and Department of Education (PG), St. Anthony's College, Shillong.**

Dr. Luke Rymbai, Principal and Chairman of IQAC, MCC, highlighted on the conduct of a National Webinar to be organized jointly by IQAC, Model Christian College, and Department of Education (PG), St. Anthony's College, Shillong, Meghalaya. He pointed out certain details about the webinar.

**Agenda 2. New Manual and Data Templates of AQAR (2020-2021).**

A detailed briefing was given by Dr. Mhabemo Odyuo, MCC IQAC Coordinator about the New Manual and Data Templates for submission of college AQAR (2020-2021).

**Agenda 3. Review of AQAR report (2019-2020) - NAAC Review/comment.**

The review comments by NAAC for the college AQAR (2019-2020) was thoroughly discussed and it was decided to implement on the certain suggestions of the NAAC for the next AQAR.

**Agenda 4. Work Study Programme**

The Work Study Programme, which was kept on hold because of the world wide pandemic, would be made functional from the present academic session, i.e from 2021 onward. The members decided to have selection from the 3<sup>rd</sup> and 5<sup>th</sup> semester students. The Administrator, Mr. Albert Apucho, would be in-charge of this programme, including the conduct of interview and selection of the best two students from the applicants. An acknowledgement certificate would be given after completion of the Work Study Programme.

#### **Agenda 5. Projector for the Departments**

In order to facilitate the quality of education through various mode of ICT process of learning, the college administration would acquire and add a projector for the conduct of classes.

#### **Others.**

1. The members of the house decided to acknowledge the department teachers, who produced University toppers, by giving them an amount of Rs.1000 each.
2. The members of the house decided to conduct a teachers meeting with regard to the class routine and advancing of classes. Miss Nengpilhing Singson, Academic Dean, presented certain grievances faced by teachers and students with regard to the class routine. The house decided that, since the class routine was finalized after consultation with the HoDs, no changes would be entertained. The house also decided that advancing of classes would not be allowed.
3. The college website and wi-fi connections were to be upgraded.
4. An orientation session would be conducted for students to actively participate in the college cells and clubs. The house decided to make it mandatory for students to join at least one of the cells and clubs, and could opt for a maximum of two clubs.

Dr. Mhabema Odyuo

IQAC Coordinator

IQAC Coordinator  
Model Christian College