

MODEL CHRISTIAN COLLEGE
Internal Quality Assurance Cell.

Meeting Minutes

Date : 6th Oct 2018
Time : 10:00 am
Venue : Conference Hall.

The following members were present: List attached

The meeting was held in the Conference Room on 7th April 2018 under the Chairmanship of Dr. Luke Rymbai, Principal, Model Christian College.

At the outset, the Principal and Chairman welcomed all the members present in the meeting.

The meeting started with a prayer pronounced by the Dean of Academics Ms. Jamkhanmoi, thereafter the agenda items were taken up for discussion.

Agenda 1: Review of the previous meeting

A review of the previous meeting was discussed and analysed.

Agenda 2: Induction of new members

The following new members were inducted

1. Mr. Vikhoho Sothu (Dean of Students Welfare)
2. Ms. Nengpilhing Singson (Asst. Prof., Dept. of Botany)
3. Ms. Kevileno Zao (Asst. Prof., Dept. Of Sociology)

Agenda 3: Criteria for the award of Best Departments, Best Teacher and Student of the year.

It was resolved that the College will frame a set of Criteria for all the award categories. The departments, teacher and the students should be able to fulfil the set of criteria set by the College in order to be selected for the award.

Agenda 4: IAE/Model exam

In order to let the students take internal assessment exam more seriously, the following resolutions were made-

1. A student should get 45% in all the three IAE activities.
2. The present system of conducting IAE every Monday to be converted to Model exam. The model exam will be conducted at one stretch instead of having it every Monday.

Agenda 5: To make IQAC more Proactive

The following suggestions were made

1. To improve in whatever field or areas the peer team suggested
2. To motivate research work
3. Plan activities
4. To encourage and help the 6th semester project to be research oriented

Agenda 6: Inter college talent Hunt

This agenda was proposed to let the students strike a balance between academic and co-curricular activities and also to provide a platform to showcase their talent. A talent show of any type to be performed by a student or a group of student which will be open for students from other colleges as well.

It was resolved to go ahead with the agenda to be held every year.

Recorder

Dr. Nungshikokla Jamir